

undergraduate research newsletter

summer edition (issue 10)
august 2, 2010

summer research conference
wednesday, august 4th



keynote speaker:

Joan A. Payden

President and CEO, Payden & Rygel

"Orville and Wilbur - What Did They Do (W)right?"

see full conference schedule:

available at <http://departments.oxy.edu/urc>

important information about the conference

The end of Summer Research Conference will take place on **Wednesday, August 4**. Be sure to stop by the registration table outside Fowler Hall to pick up your nametag and a copy of the program. Free coffee as well!

We want to remind you of a few important items:

We hope you are all preparing for your talks and posters. We are finishing up the last of the forty-some **posters** we've printed. If you don't have an appointment to print yours, check with Donald Mendoza in the Copy Center to see if they can print it for you (for a reasonable fee). You can also go to Kinkos (for a larger fee) or print each section on individual sheets and mount them on a colored background (which you can purchase at the Student Activities Center).

If you are using PowerPoint or other technology for your **talk**, BE SURE to test your presentation on a computer other than the one where you created it. All presentation rooms are equipped with PCs linked to projectors. Testing is especially important if you create on a Mac. If you have questions or concerns, talk to the folks in the Audiovisual office (JH-102 , x2854).

This year, we are inviting everyone to comment on the talks and posters they see. We will provide short forms with which the presentations can be reviewed. Please take the time to use the forms for a few of the talks and posters you see. The forms will be available in each session room and in SamPav for the posters.

If you are giving a talk, be sure to check the on-line schedule to determine your session and plan to arrive about ten minutes before the session begins, with your PowerPoint or other files on a flash drive (not saved to your shared drive and not in your email and not on your laptop). You will need to transfer your file to the desktop of the computer in the classroom. Doing this will make the switch from one speaker to the next go smoothly.

Professional courtesy dictates that all presenters in a session arrive before it starts and remain until all three talks are concluded. There will be a Chair for each session who will introduce you and help you stay on time. Your talk should take fifteen minutes, with an additional five minutes for questions. Please be courteous and stick to the schedule so that all speakers have their full time.

If you are listening to talks, it is nice if you can stay for the entire session, but if you need to leave between talks, try to do so quietly, during the Q&A time. Show your interest by being attentive and asking questions.

If you are sharing a poster, you should arrive in Samuelson Pavilion between 8:00 and 9:00 am to put it up. Check the on-line schedule, the program, or the poster near the SamPav entrance to learn your poster assignment and be sure to mount your poster in the appropriate spot. Use only thumbtacks (we'll have some, but bringing your own is wise) to mount the posters. After the poster is up, we hope you will attend some of the many talks. Return to SamPav after lunch and remain with your poster during the assigned time (1:15-1:45 for odd-numbered posters and 1:45-2:15 for even-numbered posters) to answer questions and discuss your research with other students, faculty, and our guests.

If you are viewing posters, take time to read the poster, ask questions, and discuss the research with the student.

The keynote address will take place in Alumni Auditorium (Johnson 200), and we urge you all to participate. After the keynote, lunch will be served on Branca Patio. All students, faculty, and guests are invited to attend.

Don't forget the final session of talks, in Fowler Hall at 2:30.

Some of you have asked about appropriate dress. We don't have a dress code, and it is really up to you. This is a special occasion and there will be College administrators, trustees and other guests in attendance. Use your own judgment about what is appropriate and comfortable for you.

other reminders
including paycheck information

read! important

Other reminders: Final checks will be available after 10:30 am on August 6 in the URC office for ALL students. They will not be released until all required materials are submitted. That includes an abstract of your project and the post-survey on SurveyMonkey for everyone. Those of you funded by the URC also need to turn in a 5-10 page paper (or a copy of the paper you prepared for the conference or for your mentor), and a few of you are responsible for thank you notes to the donor of your fellowships. We'll send reminders about the thank you notes early next week.

We hope you've had a great summer, and we'd love to hear about your experience, either through Survey Monkey, the reflections we've requested, or any other way you find comfortable.

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